

Security management

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Security Management Process

✓ VERIFIED

§164.308(a)(1)

Identify risks to the health information your practice handles, decide how to reduce them, apply sanctions when workforce members break the rules, and regularly review your system activity logs. This is the foundation that every other safeguard rests on.

- ✓ Risk Analysis VERIFIED
- ✓ Risk Management VERIFIED
- ✓ Sanction Policy VERIFIED
- ✓ Information System Activity Review VERIFIED

Assigned Security Responsibility

✓ VERIFIED

§164.308(a)(2)

One named person must be responsible for security in your practice. In a solo practice, that is you. This must be documented, even if the answer feels obvious.

- ✓ Security Official Dr. Jane Mercer

Dr. Jane Mercer

Workforce Security

✓ VERIFIED

§164.308(a)(3)

Only workforce members who need access to protected health information should have it, and access should be revoked when they leave or change roles. For a solo practice, this still applies to any contractor, biller, or assistant you authorize.

- ✓ Workforce & Access Management VERIFIED